



Fast Charger Incentive Scheme

Guide to Applicants

July 2025

Environment and Ecology Bureau (Environment Branch)
Government of the Hong Kong Special Administrative Region
of the People's Republic of China

July 2025 (First Edition)

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1 Background

- 1.1 The Chief Executive announced in the 2024 Policy Address that the Government would earmark \$300 million to launch the Fast Charger Incentive Scheme (hereinafter referred to as “the Scheme”) to encourage the private sector to install fast charging facilities, so as to leverage the market force to help significantly increase the number of fast chargers (FCs) installed for their commissioning as soon as possible to meet the fast-growing charging demand.
- 1.2 It is expected that the Scheme will provide impetus for the industry to install an additional 3 000 FCs across Hong Kong by 2030 to be used by about 160 000 electric vehicles (EVs). The Scheme also aims to promote competition in the market, enhance the convenience for EV users, strengthen Hong Kong’s image as a new energy green city and encourage more people to switch to EVs, with a view to helping Hong Kong advance towards its target of achieving zero vehicular emissions and carbon neutrality.
- 1.3 This Guide to Applicants provides general information about the Scheme and guidance for participation in the Scheme. Its contents will be updated as and when necessary. The Environment and Ecology Bureau (Environment Branch) (hereinafter referred to as “EEB(EB)”) reserves the right to amend the Guide to Applicants without prior notice. The latest version of the Guide to Applicants and Application Form can be downloaded from the Scheme’s website: (<https://www.eeb.gov.hk/en/FCIS>).
- 1.4 In the event of any conflict or inconsistency between the Chinese version of this Guide to Applicants and the English translation of this document, the Chinese version shall prevail.

2 Interpretation

In this Guide to Applicants and the Application Form, the following words and expressions shall have the respective meaning assigned to them unless the context otherwise requires:

“fast charger (FC)” means charger with rated output power of 100 kilowatts (kW) or above.

“eligible FC” means FC granted with agreement-in-principle for subsidy for

installation as specified in the Acknowledgement Notice issued by the EEB(EB) to the applicant.

“quick charger (QC)” means charger with rated output power above 20 kW and below 100 kW.

“operating charging service” means the operation of chargers and related infrastructure to provide charging services for electric vehicles.

“applicant” means the organisation that has submitted the Application Form under the Fast Charger Incentive Scheme.

“electronic payment” means the option of paying for charging services in electronic form, such as Faster Payment System (FPS), credit cards, Octopus, e-wallets of banks and stored value facilities, etc.

“chargers” means the power supply devices used to charge electric vehicles.

“Government” means the Government of the Hong Kong Special Administrative Region of the People’s Republic of China.

“Guide” means this Guide to Applicants of the Scheme.

“Hong Kong” means the Hong Kong Special Administrative Region of the People’s Republic of China.

3 Application Period

- 3.1 Applications under the Scheme will be processed on a first-come-first-served basis over a two-year period. The Scheme will open for application from 3:00 p.m. on 25 July 2025 until 5:00 p.m. on 24 July 2027, or until the exhaustion of the \$300 million subsidy, whichever is earlier.
- 3.2 Applicants may submit multiple applications but at least five FCs must be included in each Application Form.

4 Subsidy Level and Ceiling

- 4.1 Each eligible FC is entitled to a subsidy of \$100,000. Applicants are required to make arrangements on their own for land, power supply and installation, and bear the relevant costs.
- 4.2 The cumulative subsidy ceiling for each eligible applicant is \$20 million, i.e. an applicant can apply for subsidy for a maximum of 200 eligible FCs.
- 4.3 If the cumulative number of FCs applied for subsidy by an applicant has reached the application ceiling of the subsidised FCs (i.e. 200 FCs), any subsequent applications by the applicant will not be processed nor placed on the waiting list (if applicable), unless the previously submitted application(s) by the applicant is/are **not** approved and issued with an “Acknowledgement Notice” and there are still subsidy quotas available for the applicant. In such cases, the applicant may submit an application for the remaining subsidy quotas.

5 Eligibility Criteria

- 5.1 The applicant must be:
- (a) a business entity registered under the Business Registration Ordinance (Cap. 310) (including sole proprietorships); or
 - (b) a statutory body / organisation established by legislation enacted by the Hong Kong legislature; or
 - (c) an organisation registered under the Societies Ordinance (Cap. 151); or
 - (d) an organisation incorporated under the Companies Ordinance (Cap. 622) (except power companies).
- 5.2 The applicant must have relevant experience, between 21 January 2023 and 20

January 2025, on operating charging services with at least five FCs and/or quick chargers (QCs) in Hong Kong; or operating charging services with at least 20 FCs in places outside Hong Kong. If the experience in operating charging services involves split-type chargers, and each charging gun can simultaneously provide rated output power of 100 kW or above (or 20 kW above), the operation of each charging gun will be regarded as one FC (or QC).

(a) The experience in operating charging services in Hong Kong submitted by the applicant must be acquired by the applicant itself. The applicant must not use the experience of its affiliated organisation for meeting the above-mentioned requirement. If the experience in operating charging services involves places outside Hong Kong, the applicant may submit the experience in operating charging services outside Hong Kong acquired by its affiliated organisation, but the applicant must submit all of the following information to the EEB(EB) to demonstrate its eligibility:

- (i) routine operation data of the chargers;
- (ii) registration information of the affiliated organisation outside Hong Kong; and
- (iii) other supporting documents (such as business licence/tax registration certificate) to demonstrate the affiliation between the organisation outside Hong Kong (e.g. subsidiary organisations, sister organisations, branch organisations, etc.) and the applicant.

(b) In assessing the applications, the EEB(EB) reserves the right to review the information submitted by the applicant on the experience in operating charging services, and may request additional information. The applicant must submit the additional information as required by the EEB(EB), which may include but is not limited to:

- (i) routine operation data of the chargers
- (ii) operating agreement of the charging services (including the name of the applicant as the organisation operating relevant charging services and the granted operation rights and the authorised operation periods and locations of the charging services); or
- (iii) proof of ownership of land; or
- (iv) waivers issued by the Lands Department permitting the applicant to operate charging services on the specified land, etc.

(c) If the applicant, upon request by the EEB(EB), fails to submit the

required information within 10 working days, the application will be deemed ineligible and will not be further processed.

5.3 At no time shall the applicant obtain for the same eligible FC any funding support from other public funds or under any other publicly-funded subsidy schemes, such as New Energy Transport Fund, Smart Traffic Fund, Environment and Conservation Fund, etc.

5.4 The parking spaces proposed to apply for subsidy for the installation of eligible FCs must have never been installed with any chargers and the installation and operation of fast charging services are in compliance with relevant regulations and land lease conditions. Eligible locations for the installation of eligible FCs include but are not limited to parking spaces in shopping malls, industrial/commercial buildings, short-term tenancy sites and private land.

For the avoidance of doubt, FCs installed and operated at the following locations are not eligible to apply for subsidy:

- (a) vacant petrol filling station sites converted into charging stations through government tenders;
- (b) petrol filling stations that have retrofitted FCs due to government-provided land lease incentives;
- (c) locations where FCs are installed for meeting the requirements of government contracts;
- (d) parking spaces in government premises, including but not limited to government car parks managed by the Transport Department (TD);
- (e) parking spaces in Public Rental Housing Estates, Home Ownership Scheme Courts, shopping malls and industrial buildings under the Hong Kong Housing Authority; and
- (f) sites granted to taxi fleet licensees by the TD as fleet taxi stopping places.

5.5 The EEB(EB) reserves the right to interpret and amend the contents of this Guide, including the above eligibility criteria and standards for assessing the applicants' eligibility, and the right to make final decision.

6 Submission of Application

6.1 Interested parties who wish to apply for subsidy **must** submit to the EEB(EB) a duly completed and signed Application Form (Part A, Part C and Part D must

be completed in computer-readable format) in Portable Document Format (PDF), together with related documents (if any), by email to: fastcharger@eeb.gov.hk. Applications submitted by any other means, including but not limited to post, fax, or in person, will not be processed.

- 6.2 An applicant who wishes to apply in the capacity of a statutory/charitable organisation must also provide relevant documents for proving its identity.
- 6.3 Only applications with all parts of the Application Form completed according to this Guide as well as signed, and submitted together with the required supporting documents (if any), will be regarded as valid. The submission time of a valid application will be based on the date and time the email is received by the EEB(EB).
- 6.4 If the application involves installation of mobile or fixed FC with energy storage systems, the applicant must submit a power replenishment plan detailing on how the requirement stipulated in Paragraph 9.2 (a) of this Guide could be fulfilled after the FC is installed when there is no continuous electricity supply. The plan must include, but is not limited to, the following information:
- (a) technical specifications of the relevant FCs with energy storage systems, including battery capacity (kilowatt hour), number of charging guns and rated output power of each gun; and
 - (b) locations for recharging the energy storage systems and rated output power (in kW) of the chargers to calculate the time required to fully charge the energy storage systems.
- 6.5 The Government may disclose information in the Application Form to relevant government departments or third parties as and when necessary, including disclosing to power companies the addresses, output power and number of the FCs listed in Part D “Eligible FCs Applied for Subsidy” of the Application Form, for the purpose of electricity supply planning.
- 6.6 Once the application is submitted, the applicant is deemed to have agreed to and be bound by all terms and conditions in this Guide and the Application Form. The applicant must declare and undertake in the Application Form that, upon receipt of the Acknowledgement Notice, it will fulfil all procedures and requirements set out in **Parts 7 to 12** of this Guide.
- 6.7 Under the **first-come-first-served** principle, if the applicant, after submitting

the application, wishes to change the proposed installation locations and/or number of eligible FCs listed in Part D of the Application Form, **the whole application will be considered as withdrawn**. The applicant must submit a new application, which will be sequenced and assessed by the EEB(EB) according to the date and time of receipt of the new and valid submission.

- 6.8 If the submitted application and information are in order, the EEB(EB) will generally complete the assessment and notify the applicant of the results within four to six weeks. In case a large number of applications have been received at one time or that the applications involve mobile or fixed FCs with energy storage systems, longer processing time may be needed.
- 6.9 The EEB(EB) reserves the right to obtain further information from the applicant to determine its eligibility. The EEB(EB) is not bound to accept any applications, and reserves the right and has the final decision to reject any application without giving any reasons. There is no appeal mechanism for applications.

7 Eligible FCs and Acknowledgement Notice

- 7.1 Under the Scheme, there is no restriction on the type and technology of the eligible FCs, including integrated, split-type, mobile chargers, etc., provided that they meet the following requirements:
- (a) all FCs must be brand new and newly installed after the issuance of Acknowledgement Notice;
 - (b) rated output power of the FC must be 100 kW or above;
 - (c) for split-type chargers, if each charging gun is able to simultaneously provide rated output power of 100 kW or above (the calculation is: rated output power = $\frac{\text{rated output power of the split-type charger}}{\text{total number of charging guns on the split-type charger}}$), each eligible charging gun is considered one eligible FC; and
 - (d) the FCs must comply with the technical and safety standards and regulations under the existing legislation and guidelines in Hong Kong (including but not limited to those formulated and issued by the Environmental Protection Department (EPD), Fire Services Department and Electrical and Mechanical Services Department (EMSD) on charging facilities for EVs. Please contact the respective departments

for enquiries on relevant details).

- 7.2 After confirming that the application has fulfilled the eligibility criteria, the EEB(EB) will issue an Acknowledgement Notice to the applicant for granting of subsidy for the installation of eligible FCs. The Acknowledgement Notice will specify the locations, number and the subsidy amount (disbursable after requirements in **Parts 8 to 10** of this Guide have been fulfilled) of the eligible FCs that have been granted with agreement-in-principle for installation. Upon the issuance of Acknowledgement Notice by the EEB(EB) to the applicant, a legally binding contract is entered into between the Government and the applicant. Unless otherwise provided for in the Acknowledgement Notice, the applicant shall fulfil all terms and conditions and obligations set out in the Application Form and Acknowledgement Notice, and comply with **Parts 7 to 12** of this Guide, or the applicant shall be liable for any losses or costs incurred by the Government as a result of its failure to comply with any of the terms and conditions or obligations.

8 Installation of Eligible FCs and Compliance Report

- 8.1 The applicant must, within 12 months from the issuance date of the Acknowledgement Notice, install and operate the eligible FCs, and submit a Compliance Report to the EEB(EB) in accordance with Paragraphs 8.2 to 8.5 of this Guide before the operation of the FCs.
- 8.2 Public liability insurance and full cost insurance must be procured for the eligible FCs prior to their operation, and the effective dates of the insurances must not be later than the commencement date of the operation of the eligible FCs, with the policy term covering at least the operation period of the eligible FCs under **Part 9** of this Guide or the extended operation period of the eligible FCs as required by EEB(EB) (if any) under Paragraph 10.2 of this Guide, whichever is longer.
- 8.3 The Compliance Report serves to ensure that the FCs that are ready for operation have met all prescribed requirements for receiving subsidy under the Scheme. To commence the operation of the FCs as soon as possible, the applicant who has received the Acknowledgement Notice must, after submission of the Compliance Report, commence operation of the FCs on the operation start date specified therein.
- 8.4 The Compliance Report consists of two parts. The first part must be signed and certified by a registered professional engineer registered in the electrical

or building services discipline under the Engineers Registration Ordinance (Cap. 409), certifying the following:

- (a) the eligible FCs are brand new and newly installed;
- (b) documents listing the technical specifications, installation coordinates and location maps of the eligible FCs;
- (c) photos of the parking spaces before and after the installation of the eligible FCs;
- (d) a copy of the Work Completion Certificate submitted to owners of fixed electrical installations in accordance with the Electricity (Wiring) Regulations made under section 59 of the Electricity Ordinance (Cap. 406) (i.e. EMSD Form WR1);
- (e) the electricity supply system can provide sufficient electricity for the eligible FCs, which means that each charging gun of an eligible FC can receive from the electricity supply system electricity of 100 kW or above simultaneously at any one time;
- (f) it is technically feasible to provide information related to the eligible FCs on relevant fees of charging services as well as real-time charger availability on an uninterrupted basis through government-designated mobile applications such as “EV-Charging Easy” of the EPD and “HKeMobility” of the TD and other online platforms or mobile applications provided by the applicant and approved by the Government; and
- (g) the eligible FCs have been installed and tested, and they are technically ready for operation on the date, or the following day, of signing of the first part of the Compliance Report.

8.5 The second part of the Compliance Report shall be completed and verified by the applicant who has received the Acknowledgement Notice, and the contents shall include:

- (a) the name of the electronic payment option to be provided for the eligible FCs;
- (b) the commencement date of the operation of eligible FCs; and
- (c) copies of the public liability insurance and full cost insurance for the FCs, confirming that their effective dates must not be later than the

commencement date of the eligible FCs. Policy term of the public liability insurance and full cost insurance for the FCs must cover at least the operation period of the eligible FCs under Part 9 of this Guide or the extended operation period of the eligible FCs as required by EEB(EB) (if any) under Paragraph 10.2 of this Guide, whichever is longer.

9 Operation of Eligible FCs

9.1 Applicants who have received the Acknowledgement Notice must operate the eligible FCs for the provision of charging services for a period of 30 months (hereinafter referred to as “the operation period”) after submission of the completed Compliance Report to the EEB(EB). The EEB(EB) reserves the right to, under circumstances specified in **Part 10** of this Guide, extend the operation period.

9.2 During the operation period or extended operation period (if any), applicants who have received the Acknowledgement Notice must ensure that the eligible FCs meet the following requirements during the provision of charging services:

- (a) the FCs are accessible to all members of the public and all EV types, and can provide charging services uninterruptedly for at least 14 hours daily;
- (b) the ownership of the FCs must not be transferred or leased, except in the case of bankruptcy or liquidation of the applicant who has received the Acknowledgement Notice, or the death of a sole proprietor of the applicant;
- (c) information related to the eligible FCs on relevant fees of charging service as well as real-time charger availability shall be provided through the government-designated mobile applications such as “EV-Charging Easy” of the EPD and “HKeMobility” of the TD and other online platforms or mobile applications provided by the applicant and approved by the Government, and they must be provided to users of the charging services on an uninterrupted basis, with at least one electronic payment option made available to users (except during maintenance downtime);
- (d) charging fees shall be collected based on actual electricity consumption, and clear pricing information shall be displayed at prominent location on or near the eligible FCs. In addition, charging services and fees must not vary by vehicle make, model or charging standard (such as European standard or Chinese standard), and no priority service shall be

given to specific vehicles or individuals, with the exception of providing discount and priority service to commercial vehicles (i.e. vehicles registered as “Goods Vehicles”, “Buses”, “Light Buses”, “Taxis” or “Special Purpose Vehicles”); and

- (e) For any eligible FC that is available and not in use, the applicant must not refuse public access without reasonable justification (except during maintenance downtime).

9.3 To ensure fair and effective usage of the charging services by more EV users, the Government encourages applicants who have received the Acknowledgement Notice to impose penalties (such as additional charges) on users who occupy charging spaces after completion of charging. The definition of completion of charging and penalty terms shall be determined by applicants who have received the Acknowledgement Notice.

9.4 If there is any incident or accident involving the eligible FCs and actual harm has been caused to any person or property at any one time, the applicant who has received the Acknowledgement Notice shall undertake all claims, demands, legal actions, damages, losses and/or expenses so arising. The Government shall not bear any liability of such incidents or accidents in relation to the eligible FCs.

10 Monitoring of Operation

10.1 During the operation period or extended operation period (if any), the EEB(EB) reserves the right to require the applicant who has received the Acknowledgement Notice to submit operation data of the charging services and provide full assistance to the EEB(EB)’s staff and representatives for on-site inspections to monitor and verify the FCs’ compliance with the operation requirements as stipulated in this Guide. Upon request by the EEB(EB), the applicant who has received the Acknowledgement Notice must provide the requested data within 10 working days. All operation data submitted to the EEB(EB) may be used for the Government’s internal statistical and research purposes.

10.2 If the EEB(EB) finds that the eligible FCs are not operated in compliance with the requirements stipulated in this Guide during the operation period, it may require the applicant who has received the Acknowledgement Notice to rectify such incompliance within a specified period, and reserves the right to extend the operation period of the FCs. If the applicant fails to rectify the

incompliance within the specified period, the EEB(EB) may consider suspending the disbursement of subsidy and/or recovering all subsidy already disbursed in first and/or second instalments. The amount involved will be determined based on the actual circumstances.

- 10.3 After operating the eligible FCs for 15 months and 30 months, the applicant must submit to EEB(EB) the relevant operation data, including but not limited to daily charging amount, operating hours and charging hours of the eligible FCs.
- 10.4 Upon receipt of the “Government-funded programme” label, the applicant should affix the label at prominent location on the eligible FCs.

11 Disbursement of Subsidy

- 11.1 The subsidy for the eligible FCs will be disbursed in two instalments, each comprising 50% of the total subsidy.
- 11.2 First Instalment: The first instalment will be disbursed by mailing a cheque to the correspondence address of the applicant within six to eight weeks after the EEB(EB) has received the Compliance Report and completed assessment. A “Government-funded programme” label will also be issued along with the cheque.
- 11.3 Second Instalment: The second instalment will be disbursed by mailing a cheque to the correspondence address of the applicant within six to eight weeks upon verification of the operation data as required in Paragraph 10.3 of this Guide after operating the eligible FCs for 15 months.
- 11.4 If any incompliance is found during the assessment and verification process, the applicant must rectify such incompliance within specified period as required by the EEB(EB) for the disbursement of subsidy.

12 Important Notes

- 12.1 The applicant must prohibit its shareholders, directors, members, employees, contractors and agents from offering, soliciting or accepting any advantages as defined in the Prevention of Bribery Ordinance (POBO) (Cap. 201).
- 12.2 If the applicant, any of its shareholders, directors, members, employees, contractors and agents commits any offence defined in the POBO (Cap. 201), the applicant will be disqualified from applying for or receiving subsidy under the Scheme. The applicant shall also return all subsidy already disbursed and

be liable for any resulting loss or damage caused to the Government.

- 12.3 The applicant must not undertake any service, task, or job or do anything which conflicts, or which may be seen to conflict, with their duties as an applicant under the Scheme. The applicant must also require its shareholders, directors, members, employees, contractors and agents to observe the same rule.
- 12.4 Where a conflict-of-interest situation is unavoidable, the applicant must declare the conflict of interest and properly handle the declaration, including duly notifying the Government in writing as soon as possible of the circumstances involved and the actions taken to remove/mitigate its impact (such as removing the personnel concerned from the related duties).
- 12.5 The applicants shall follow, as far as practicable, the good practices set out in the “Best Practice Checklist on Strengthening Integrity and Accountability - Government Funding Schemes Grantees’ Guidebook”¹ published by the Independent Commission Against Corruption.
- 12.6 Notwithstanding other provision in this Guide, the EEB(EB) reserves the right:
- (a) to reject the disbursement of subsidy if:
 - (i) the applicant has failed to comply with any national security laws before the issuance of the Acknowledgement Notice;
 - (ii) it is in the reasonable opinion of the EEB(EB) that it may be contrary to the interest of national security or the public interest of Hong Kong to accept the application of the applicant;
 - (b) to terminate the contract, to refuse the disbursement of subsidy and to recover the disbursed subsidy from the applicant by any means if:
 - (i) the applicant or relevant personnel has engaged or been involved in, or is engaging or being involved in any act or activity mentioned in Paragraph 12.8 of this Guide;
 - (ii) it is in the reasonable opinion of the EEB(EB) that it may be contrary to the interest of national security or the public interest of Hong Kong to continue to fulfil the contract, to disburse subsidy to the applicant, or to allow the applicant to keep or use the disbursed

¹ Link: https://cpas.icac.hk/EN/Info/Lib_List?cate_id=3&id=142

subsidy.

12.7 If any of the situations mentioned in Paragraph 12.6(b) occurs after full or partial disbursement of subsidy to the applicant, the EEB(EB) may issue a notice to the applicant requesting the return of all or specified portion of the disbursed subsidy immediately or within a specified period. If the applicant fails to return any subsidy as requested by the EEB(EB), the Government may recover such subsidy amount and any associated cost(s) which may be considered as liability of the applicant. The Government may set off, whether by way of equitable set off or at common law the amount of such liquidated liability and a reasonable estimate of the amount of any unliquidated liability, against any sum then due or which at any time thereafter may become due from the Government to the applicant under any other contract(s) made between the Government and the applicant.

12.8 In Paragraph 12.6(b)(i), such act or activity is relevant to the Scheme and:

- (a) constitute or cause the occurrence of offences endangering national security;
- (b) in the reasonable opinion of the EEB(EB), is likely to constitute or cause the occurrence of offences endangering national security; or
- (c) under other circumstances, in the reasonable opinion of the EEB(EB), is contrary to the interest of national security or the public interest of Hong Kong.

12.9 For the purpose of this Guide:

- (a) “relevant personnel” of the applicant means shareholders, directors, members, employees, contractors or agents of the applicant;
- (b) “national security” has the meaning given under the Safeguarding National Security Ordinance (6 of 2024);
- (c) “national security laws” means all laws which are from time to time in force in Hong Kong relating to the safeguarding of national security, including the Law of the People’s Republic of China on Safeguarding National Security in the Hong Kong Special Administrative Region as applied in Hong Kong under the Promulgation of National Law 2020 (L.N. 136 of 2020) and the Safeguarding National Security Ordinance;
- (d) “offences endangering national security” has the meaning given under the

Safeguarding National Security Ordinance;

- (e) the EEB(EB) has the final decision on assessing whether any of the situations mentioned in Paragraphs 12.6 (a)(ii) or (b)(ii), Paragraphs 12.8 (b) or (c) has occurred; and
- (f) for the avoidance of doubt, the words “engaging” and “being involved” shall include acts such as aiding, abetting, counselling, inciting, promoting, procuring, etc.

12.10 The EEB(EB) shall not be liable to any person for any loss which may be incurred by relying on any information contained in this Guide and the Application Form.

12.11 Any wilful misrepresentation or omission of information by the applicant may result in disqualification from applying for or receiving subsidy under the Scheme and prosecution. It should be noted that obtaining pecuniary advantage by deception is a criminal offence.

13 Enquiries

13.1 For enquiries related to Scheme, please contact the EEB(EB) by:

Telephone: 2824 0022

Fax: 2909 9526

Email: fastcharger@eeb.gov.hk

Address: 33/F, Revenue Tower, 5 Gloucester Road, Wanchai, Hong Kong

Office hour: 9:00 a.m. - 5:00 p.m. on Monday-Friday, except Public Holidays

Website: <https://www.eeb.gov.hk/en/FCIS>

14 References

14.1 Information on the installation of FCs and contact details of the relevant government departments and power companies can be found at the following website: <https://www.eeb.gov.hk/en/FCIS/#references>.