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| **Fast Charger Incentive Scheme**  **Compliance Report**  Name of Applicant:  Ref. No. of Acknowledgement Notice:  Date (DD-MM-YYYY): |

To: Environment and Ecology Bureau (Environment Branch)

I, \_\_\_\_\_\_\_\_\_\_, am authorised to represent \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (the applicant) to submit the compliance report and the relevant enclosures prior to our operation of the fast chargers (FCs) listed in the following table (a total of \_\_\_\_\_\_\_\_\_\_\_ pages).

Ref. No. of Acknowledgement Notice: FCIS\_\_\_\_\_-A\_\_\_\_\_-N\_\_\_\_\_

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|  | Eligible FC No. (FCISXXXX-AXXX-XXX) | Charging standard adopted by the eligible FC | Installation locations of eligible FCs  Parking space no. (if applicable), building, street, district | Provisional Subsidy Amount  (HKD) |
| 1. | FCIS\_\_\_\_\_\_\_\_\_\_\_ | Select charging standard | \_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_ |
| 2. | FCIS\_\_\_\_\_\_\_\_\_\_\_ | Select charging standard | \_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_ |
| 3. | FCIS\_\_\_\_\_\_\_\_\_\_\_ | Select charging standard | \_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_ |
| 4. | FCIS\_\_\_\_\_\_\_\_\_\_\_ | Select charging standard | \_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_ |
| 5. | FCIS\_\_\_\_\_\_\_\_\_\_\_ | Select charging standard | \_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_ |
|  |  |  | **Total:** | \_\_\_\_\_\_\_\_\_\_\_ |

**Declaration - Compliance with Regulations and Requirements (please tick the appropriate box with a “✓” for confirmation)**

I confirm that the parking spaces, which are listed in the above table, proposed to apply for subsidy for the installation of eligible FCs have never been installed with any chargers; and the installation and operation of fast charging services are in compliance with relevant regulations and land lease conditions.

I have read and clearly understood the requirements set out in the Guide to Applicants of the Fast Charger Incentive Scheme (the Scheme), and confirmed that the applicant meets the requirements for the application for the first disbursement of the subsidy. I understand that if the applicant fails to meet and/or fulfil any of the procedures and requirements set out in the Guide to Applicants and Application Form of the Scheme, the Government may consider suspending the disbursement of subsidy and/or recovering all subsidy already disbursed in first and/or second instalments.

**Application for Disbursement of Subsidy**

I hereby apply for the first instalment of the subsidy of a total of \_\_\_\_\_\_\_ eligible FCs. I request that the cheque be mailed to: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Address)\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Name).

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|  | Documents | Enclosure No. | Ready (✓) |
| 1 | Compliance report for the Fast Charger Incentive Scheme  (this Report) | N.A. |  |
| 2 | Proof of procurement of new chargers  (Certified true copy signed by a registered professional engineer) | \_\_\_\_\_\_\_\_ |  |
| 3 | Technical specifications of the FCs  (Certified true copy signed by a registered professional engineer) | \_\_\_\_\_\_\_\_ |  |
| 4 | Work Completion Certificate (Form WR1 of the Electrical and Mechanical Services Department);  (Certified true copy signed by a registered professional engineer) | \_\_\_\_\_\_\_\_ |  |
| 5 | Copies of the public liability insurance and full cost insurance for the FCs | \_\_\_\_\_\_\_\_ |  |
|  | Others (please specify) | \_\_\_\_\_\_\_\_ |  |

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| --- | --- | --- | --- |
| Signature of  Authorised Representative: |  | Date of Signature: |  |
| Name of  Authorised Representative: |  | Telephone No.: |  |
| Post: |  | Email address: |  |
| Name of the Applicant: |  | Stamp of the  Applicant: |  |

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| **Compliance Report: Part I**  Declaration of compliance of the FCs by a registered professional engineer \*(electrical/building services discipline) prior to operation |
| I, \_\_\_\_\_\_\_\_\_\_\_, am a registered professional engineer. I completed the checking of the eligible FCs listed in Appendix to Part I of this compliance report on \_\_\_\_\_\_\_\_\_\_\_\_\_\_(DD-MM-YYYY). I hereby confirm that:   * 1. The aforementioned FCs have been properly installed, tested and commissioned. They are technically ready and safe for operation on the date, or the following day, of signing of Part I of this compliance report.   2. The aforementioned FCs are new and newly installed.   3. \_\_\_\_\_\_\_\_\_\_\_ (the applicant) has submitted the Work Completion Certificate of the installation of the aforementioned FCs to owners of fixed electrical installations in accordance with the Electricity (Wiring) Regulations made under section 59 of the Electricity Ordinance (Cap. 406) (i.e. Form WR1 of the Electrical and Mechanical Services Department). A copy of the certificate is enclosed herewith.   4. The electricity supply system can provide sufficient electricity for the eligible FCs. That is, each FC or charging gun can receive electricity of 100 kW or above simultaneously at any one time from the electricity supply system. The technical specifications of the FCs are enclosed herewith.   \* Part I of this report must be signed and certified by a registered professional engineer registered in the electrical or building services discipline under the Engineers Registration Ordinance (Cap. 409). |

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| **Appendix to Part I - Information on Eligible FCs**  (Please fill in the same box for eligible FCs with the same address and model. Copy if necessary) |
| Eligible FC no. (see Appendix 1 of the Acknowledgement Notice)        Installation address of the eligible FCs:      WGS84 latitude and longitude coordinates of the eligible FCs:  X coordinate:　　　　　　　　　　　　　　　　 Y coordinate:  Location map of the eligible FCs:   |  | | --- | |  |  |  |  | | --- | --- | | Photos of the parking spaces **before the installation of the eligible FCs**: | Photos of the eligible FC and the parking space **after installation**: |   **Specifications of Eligible FCs:**  The eligible FCs listed in this Part include 　　　　 no(s). of integrated charger(s) and/or  　　　　　　 no(s). of split-gun charger(s). Each charger can provide a rated output power of  　　　　　　 kW; and each charging gun of a split-gun charger can **simultaneously** provide a rated output power of 　　　　　　　　　 kW.  In addition to “EV-Charging Easy” of the Environmental Protection Department and “HKeMobility” of the Transport Department, information on the relevant charging service fee(s) and real-time charger availability of the aforementioned eligible FCs can be found on the following online platform(s).      **Screenshots of online platform(s):**   |  | | --- | |  | |

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| **Compliance Report: Part II**  Applicant’s declaration of compliance |
| I, 　　　　　　　　　　　, as the representative of 　　　　　　　　　　　 (the applicant), fully understand and undertake to comply with the requirements on FC operation set out in the Guide to Applicants and Application Form of the Scheme. In regard to the eligible FCs listed in the Appendix to Part I of this compliance report, I confirm that:   1. The FCs are new and newly installed. 2. The FCs will commence operation on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(DD-MM-YYYY) for a period of 　　　　　　　　　　　　　(HH:MM – HH:MM). 3. Public liability insurance and full cost insurance for the FCs have been purchased, with their effective date(s) starting on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(DD-MM-YYYY) (i.e. not later than the commencement date of the operation of the eligible FCs). Copies of the insurance are enclosed herewith. 4. Charging fees can be paid through the following electronic payment methods (please tick the appropriate box with a “✓”):  |  |  |  | | --- | --- | --- | | Octopus | Faster Payment System | Credit Cards | | Alipay | WeChat Pay | PayMe | | Others (please specify): | | |  1. Charging fees are calculated based on the electricity actually consumed. The initial fee levels are as follows:  |  |  |  | | --- | --- | --- | |  |  | Fee (HK$) | |  | 1. Charging fee per kWh |  | |  | 2. Overstay penalty |  | |  | 3. Parking fee |  |   Photo of pricing information (clearly displayed on or near the eligible FCs):   |  | | --- | |  | |